



## Site Administrator for SharePoint Jump-Start

Quest Site Administrator for SharePoint provides tools to understand and manage your entire SharePoint environment; giving IT the much needed visibility into all SharePoint servers, site collections, and sites. Utilize over 30 reports available as well as built in global policy settings to help you reduce risk. The reports and policies help administrators manage their infrastructure to avoid problems like poor network performance, server storage issues, security breaches, support backlogs and non-conformance to information compliance guidelines.

Quest Professional Services (PSO) offers implementation, guidance, assistance, and training on how to successfully administer SharePoint using Site Administrator. Let us work with your technical and business teams to establish and roll out policies and best practices in your SharePoint environment. Combining Quest's cutting edge technology with industry leading experts in the SharePoint space ensures a great foundation for your SharePoint environment. Laying a solid base minimizes risk and maximizes the ability to manage this rapidly expanding technology in your environment. Using our SIM implementation methodology, a typical Jump-Start would use the following approach:

**Strategy:** Quest Professional Services begins the engagement by meeting with your business and technical teams to discuss:

- Current SharePoint environment
- Reporting needs
- Security
- Compliance and audit requirements

**Implementation:** Quest PSO will install and configure Site Administrator (SA). The consultant will work with the technical team on report implementation and policies for tracking and enforcing security, compliance, audit, content limitations and alerts.

**Management:** The consultant will provide knowledge transfer on SA reporting and policy control.

- Install and configure Site Administrator
  - o Identify User Account Security Requirements
  - o Identify Service Account Security Requirements
  - o Identify SQL Server Database Configuration Requirements
- Perform Discovery on SharePoint Environment
  - o Identify Managed Servers
  - o Identify Unmanaged Servers
  - o Document and Correct Errors (time permitting) on SharePoint Servers

- Reporting
  - o Provide knowledge transfer on available reports and impact of collection
  - o Configure report gathering
  - o Schedule execution of a report, and set-up E-mail notification on a key report
  - o Provide knowledge transfer on how to update XML format for report gathering
  - o Identify needs for SQL Server Reporting Services custom reports
  
- SharePoint Administration
  - o Perform knowledge transfer on SharePoint administration best practices
  - o Provide guidance on management of SharePoint sites
  - o Provide guidance on Site Collections
  - o Provide guidance on Content Database requirements
  
- Policy Manager
  - o Perform knowledge transfer on Policy Manager
  - o Create and apply sample policies

Get Started Now!! This offering is fixed-fee and consists of consulting services performed over a two day period.

The price of this package, excluding expenses, is \$6,000.